

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, May 10th, 2021 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:03 PM.

2 — New Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Seat F	- City Council	(Absent)

2.1 — Public Participants:

Paul Haag Sharon Wargi Joe Wargi

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of April 12th, 2021 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to pass the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Insurance Requirement Updates Regarding Volunteer / Paid Employees, Discussion and Decision.*

New Business:

- a: *Public Hearing of FY '22 Budget Ordinance No. 21-24NCO, Discussion and Decision.*
- b: *Appointing Seat F Vacancy for Remainder of 2021 Term, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that the harbor reconstruction is underway. The project includes the full size 6' OD tractor tire breakwater requested and the other project alternatives. Tyler said he would speak with Sever Paulson about how best to deal with removing the derelict boat on the beach near the gangway. The municipal code changes for the Harbor are still being worked on and should be ready for review soon.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the Treasurer's Report. There were no questions.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that after working with our LGS's, they indicated there are no State laws establishing required minimums for harbor stall fees. Everyone will need to work together to find the best rates for our community.

7.2 — Road Committee:

Michael Williams (Road Chairman) stated there was nothing new to report. The City is working on a way to get some repairs done on the Thayer Creek bridge approach and some of the pot holes.

Councilor Greif noted that there is a hole forming in the center of the road at the entrance to Green Island Way, and that it appears a larger culvert will be needed to stop the erosion.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) reported that Ketchikan was at Medium COVID-19 exposure risk level and wanted everyone to be aware before travel. She will be back home at the end of the month and look at the calendar to setup a meeting.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) reported that after looking into the standard issue of supplies for S&R back packs for Ketchikan, he felt that what we have in the Edna Bay S&R backpacks is insufficient. He also felt that the camouflage on the bags is not a good fit for use as an S&R bag.

7.5 — Fire Committee:

Mayor Poelstra noted that the two batteries in the Fire Truck are not holding a charge and appear to be old. They need to be replaced with new ones.

Consensus of the public attendants was taken in favor of purchasing two new batteries for the Fire Truck, no objections were noted.

Motion:

Mayor Poelstra moved to purchase two new batteries for the Fire Truck.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the Council**

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that we just had our annual USCG review. 3 people came ashore from the USCG cutter to inspect the facility and review documentation. The team was pleased with the way the records are organized to match their inspection check list. Only one discrepancy was noted, and that was that the employee roster needs updated. Tyler will update the list and send it to them right away.

Tyler also reported that Sam Johnson is scheduling to come out for the annual USCG pressure testing and is looking to be in town some time in mid-June.

8 — Old Business

Item A - Insurance Requirement Updates Regarding Volunteer / Paid Employees ...:

Mayor Poelstra explained that there are changes in our insurance requirements this year. The City insurance provider is requesting rosters from all of our departments in order to cover volunteers and paid employees with Workman's Comp. Employee rosters will be graded in points based on regular drills and number of participants in each department and our insurance rates will be reduced once the data is on file with them.

Mayor Poelstra noted that shortly after the City was formed, a Personnel Handbook was developed in coordination with our LGS's and AMLJIA. This handbook will need to be reviewed and signed by everyone that would like to be on the rosters for each department. If they do not agree to sign the handbook they will need to turn in their equipment / City assets.

Item A - Public Hearing for FY '22 Budget Ordinance No. 21-24NCO, Discussion and Decision:

Mayor Poelstra read back the contents of the draft ordinance. Copies were posted around town and made available on the City Website for review. Mayor Poelstra suggested amending our draft budget to include an additional \$1000.00 for Fire, EMS and Search & Rescue.

Consensus of the public attendants was taken in favor of adopting ordinance 21-24NCO with the included amendments, no objections were noted.

Motion:

Mayor Poelstra moved to adopt Ordinance No. 21-24NCO, an ordinance of the Council of the City of Edna Bay, Alaska to establish an operating budget for FY 2022; with the noted amendments.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved by unanimous vote of the Council**

Item B - Appointing Seat F Vacancy for Remainder of 2021 Term, Discussion and Decision:

Mayor Poelstra noted he had been approached by a few locals, and asked a few locals if they were interested in filling the Seat F vacancy until the October election. He asked Paul Haag if he was interested in being nominated to the seat. Paul agreed to the nomination.

Consensus of the public attendants was taken in favor of nominating Paul Haag to Seat F for the remainder of the 2021 term, no objections were noted.

Motion:

Mayor Poelstra moved to appoint Paul Haag to fill Seat F for the remainder of the 2021 term.

- *Seconded by Councilor Henson*
- **Approved by unanimous vote of the Council**

Louise DiPaolo wants to thank all of the volunteers who worked on the boardwalk and the roads.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.
Motion to adjourn seconded by Councilor (Mrs.) Williams.
Meeting adjourned at 6:57 PM.